ISOlutions supports members performing national, regional and international standardization work using IT solutions hosted through ISO.
• Could your business benefit from better IT tools for standardization work?
• Difficult to keep track of who is on your national technical committees?
• Lots of time spent passing experts the documents they need and making sure they have the latest versions?
• Hundreds of e-mails going back and forth?
• Hard to keep track of the national work needed to cast your ISO votes?
Why ISOlutions?

It can be difficult, time consuming and costly to implement business processes supported by effective IT applications.

It's even harder to do this on your own.

Many ISO members share a common set of basic needs including:

• Managing committees and peoples’ participation in those committees
• Managing documents and working on them collaboratively
• Managing the lifecycle of national projects and standards
• Collecting comments and voting at multiple levels
• Doing this in an integrated manner at the international, regional and national level

These essential business processes and the supporting technology must work well. Members can use ISOlutions to perform this work efficiently, and can then spend more time adding value for their customers and meeting the needs of their market.

ISO members who decide to use ISOlutions can provide the ISO Central Secretariat (ISO/CS) with their priorities for future improvements. To facilitate a common approach, a User Group meets two to three times a year. This will increasingly provide opportunities to exchange experiences, ideas and best practices so that members can improve their processes, supported by evolving IT tools.

Strong national standards bodies (NSBs) are the foundation of the ISO system. The benefits to the whole ISO system of increased member participation and more efficient processes are key elements in the ISO Strategic Plan 2011-2015.

ISOlutions can help members achieve their goals and contribute to ISO’s strategic objectives.
Key benefits

• Members’ staff and experts can use a consistent, integrated set of tools to make their work easier
• Members have quicker access to good quality, evolving IT services that meet their needs at a lower price than they could have achieved themselves
• Members can focus on activities that truly differentiate them from other organizations, or add value for their markets

What are the costs?

• ISOlutions operates on a non-profit, cost-sharing basis with the goal of delivering value to ISO members more quickly, and at a lower cost, than they could achieve themselves
• Costs are allocated on the basis of the number of ISO membership subscription units approved by the ISO Council each year. For the smallest members (with five membership units), the cost is CHF 4,000 a year

This includes the use of National eCommittees, the National Project Portal and/or National eBalloting.
ISOlutions overview

ISO/CEN Global Directory
- Set up national committees
- Manage organizations
- Set up and manage users
- Manage user roles in national and international/regional committees
- Manage mapping of national mirror committees to ISO/CEN committees

Roles and permissions

National eBalloting
Voting tool for national work
- Create national ballots and vote
- Reach consensus on the national position for ISO and CEN ballots

ISO/CEN ballot information

ISO/CEN eBalloting
Vote on international/regional committee projects and documents
- DIS/FDIS
- Systematic review (SR)
- Committee internal balloting (CIB)
- WG Consultation

ISOTC/CENTC (eCommittees)
- Share documents
- Collaborate on documents
- Centralized workspace for all relevant information for international/regional committees

Automatic international/CEN document dissemination for national mirror committees

National eCommittees
Centralized workspace for relevant information for a national committee
- Share documents
- Collaborate on documents
- Member list

National Project Portal
Project management tool for the national standards development process
- Create and maintain national project stages
- Organize national work according to defined stages
- Monitor national projects

National eCommittees
Centralized workspace for relevant information for a national committee
- Share documents
- Collaborate on documents
- Member list

ISO Solutions

ISOlutions overview
ISOlutions applications

**National eCommittees**

*Easier document dissemination to national experts*

- Document management system based on the same commercial software as ISO and the European Committee for Standardization (CEN)
- Secretaries/convenors/experts benefit from a single access point to national, regional and international documents (including automated dissemination of ISO and CEN documents)
- Member body user administrators (MBUAs) use the ISO Global Directory to easily manage their national committees, experts and roles. They can also “map” their national committees to any relevant ISO and CEN committees
- Customizable templates allow members to configure some aspects of the system to meet their specific needs (e.g. folder structure, navigation menu, permissions, notifications)
**National Project Portal**

*Better project management through increased visibility on national standards development process and projects*

- Database system to manage the national standards development process
- Keeps track of project status, e.g. technical information, meetings, stages, phases
- The system can be configured to support the steps in the member’s national standards development process

**National eBalloting**

*Simpler consensus building, better voting performance, increased efficiency*

- System to manage two types of national ballots:
  1. National committee internal ballot: voting on national standards
  2. National positioning ballot: gaining national consensus before voting on an ISO and/or CEN standard
- Provides information about ISO and/or CEN ballots relevant to each national committee
Should I consider ISOlutions for my NSB?

I have a large number of national committees and need a better way to share and exchange documents.

Lots of time is spent transferring necessary documents to experts and ensuring they have the latest versions.

I need centralized management and collaboration on national, ISO and/or CEN documents.

It is hard to keep track of the national work needed to cast our ISO and/or CEN votes.

Consensus building to identify our national position on ISO and/or CEN ballots is inefficient.

I want to manage voting processes better and improve my NSB’s voting performance at the ISO and/or CEN level.

I want to better manage the lifecycle of national projects and standards.

I want to improve our processes with minimal IT resources from my NSB.

I want to actively follow ISO and CEN work through national committees.

It is hard to manage my national experts and their roles in international and national committees.
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<thead>
<tr>
<th>NTC</th>
<th>NEB</th>
<th>NPP</th>
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<tr>
<td>National Technical Committees</td>
<td>National eBalloting</td>
<td>National Project Portal</td>
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- **Strong contribution**
- **Contribution**
ISOlutions trial

We offer a simple four-step process, including the use of a trial system, to help you decide whether ISOlutions is right for your NSB:

<table>
<thead>
<tr>
<th>Step 1</th>
<th>ISOlutions live demonstration (week 1)</th>
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<tr>
<td>• Live demonstration through Webex</td>
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<td>• Decide if worth further investigation…</td>
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<tr>
<th>Step 2</th>
<th>ISOlutions free trial preparation (week 2)</th>
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<tr>
<td>• Set up a trial system for you</td>
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<td>• Initial meeting to explain how to use the software, answer questions through Webex</td>
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<th>Step 3</th>
<th>ISOlutions mid-trial meeting (week 3)</th>
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<td>• Webex meeting to discuss, answer questions, identify problems, etc.</td>
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<th>Step 4</th>
<th>ISOlutions end of trial meeting (week 4)</th>
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<tr>
<td>• Webex meeting to discuss conclusions, allow you to make informed decisions and decide next steps (if any)</td>
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If you decide to use ISOlutions, it normally takes a couple of weeks to put agreements in place. Implementation can normally start within a month at the latest. Implementation time varies and it usually takes between 5 and 20 days’ work on the member’s side to complete the project. A dedicated ISO/CS project manager will assist in the project planning and coordination of work with ISO/CS.
What’s coming next from ISO/CS?

Our eventual goal is to give members the option of using end-to-end services hosted through ISO. We are currently scoping and defining projects around the following new features:

- **National eCommittees** available in multiple languages (currently only available in English)
- **National commenting/public inquiry**: publish draft standards and gather comments
- More efficient process for creating **national adoptions** from ISO and CEN/regional documents
- **Web store**: manage and sell national standards, national adoptions and ISO standards (including access to the Online Browsing Platform)

How do I find out more?

For the latest news, more information, questions, comments, suggestions about ISOlutions:

Watch this page on ISO Connect:
https://connect.iso.org/x/KYA4
or contact us at: isolutions@iso.org